

**MINUTES OF A REGULAR MEETING OF THE
HICKORY HILLS POLICE PENSION FUND
BOARD OF TRUSTEES**

JULY 21, 2021

A regular meeting of the Hickory Hills Police Pension Fund Board of Trustees was held on Wednesday, July 21, 2021 at 5:00 p.m. in the training room at the Hickory Hills Police Department located at 8800 West 87th Street, Hickory Hills, Illinois 60457, pursuant to notice.

CALL TO ORDER: Trustee Lopez called the meeting to order at 5:03 p.m.

ROLL CALL:

PRESENT: Trustees Mary McDonald, Alejandro Lopez, Mary Anne Doherty and Brian Nelligan

ABSENT: None

ALSO PRESENT: Tom Sawyer, Sawyer Falduto Asset Management; Amanda Secor and Stephanie Bay, Lauterbach & Amen, LLP; Active Member Glenn Tienstra, Hickory Hills Police Department

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *April 21, 2021 Regular Meeting:* The Board reviewed the April 21, 2021 regular meeting minutes. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to approve the April 21, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the one-month period ending May 31, 2021. As of May 31, 2021, the net position held in trust for pension benefits is \$34,995,247.41, for a change in position of \$149,017.67. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period March 1, 2021 through May 31, 2021 for total disbursements of \$102,288.66. A motion was made by Trustee Doherty and seconded by Trustee Nelligan to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of \$102,288.66. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Doherty and Nelligan

NAYS: None

ABSENT: None

Additional Bills, if any: There were no additional bills presented for approval.

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending June 30, 2021. As of June 30, 2021, the second quarter net return is 5.3% versus the second quarter account benchmark of 4.8%. The investment return for the quarter is \$1,771,546 for an ending market value of \$35,532,399. The current asset allocation is as follows: fixed income at 37.3%, equities at 62% and cash equivalents at 0.7%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Nelligan and seconded by Trustee Lopez to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: The Board discussed the Investment Policy and determined that no changes are required at this time.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that all 2021 Affidavits of Continued Eligibility have been received by L&A. The originals were provided to the Board for their records.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: There were no applications for retirement or disability benefits.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

OLD BUSINESS: *Appointed Member Term Expiration – Mary McDonald:* The Board noted that Trustee McDonald was reappointed to the Hickory Hills Police Pension Fund Board of Trustees for a two-year term, to expire April 30, 2023.

TRUSTEE TRAINING UPDATES: The Board discussed upcoming training opportunities. Trustees were reminded to submit any training certificates to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: The Board discussed the upcoming IPPFA MidAmerican Pension Conference. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to approve the registration fees for all trustees to attend the IPPFA MidAmerican Pension Conference and to direct L&A to register Trustees Doherty, Nelligan and Lopez for the virtual event and Trustee McDonald for the in-person event. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Doherty and Nelligan

NAYS: None

ABSENT: None

NEW BUSINESS: *Review Preliminary Actuarial Valuation:* The Board reviewed the preliminary Actuarial Valuation prepared by L&A. The final report will be reviewed by the Board at the next regular meeting.

Board Officer Elections – President, Vice President, Secretary and Assistant Secretary: The Board discussed Board Officer Elections and nominated the following slate of Officers: Al Lopez as President, Brian Nelligan as Vice President, Mary McDonald as Secretary and Mary Anne Doherty as Assistant Secretary. A motion was made by Trustee Doherty and seconded by Trustee Nelligan to maintain the slate of Officers as stated. Motion carried unanimously by voice vote.

FOIA Officer and OMA Designee: The Board discussed maintaining City Clerk D’Lorah Catizone as the FOIA Officer and OMA Designee. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to maintain the FOIA Officer and OMA Designee as stated. Motion carried unanimously by voice vote.

IDOI Annual Statement: The Board noted that the IDOI Annual Statement is in process and the final report will be sent to the Board for review upon completion.

Portability Update – Glenn Tienstra: The Board discussed Glenn Tienstra’s transfer of creditable service under portability. Mr. Tienstra appealed to the Board to waive the True Cost balance and provided copies of past portability calculations. Mr. Tienstra cited several reasons why he believes the True Cost balance should be waived.

ATTORNEY’S REPORT – REIMER DOBROVOLNY & LABARDI PC: *Legal Updates:* The Board reviewed the Reimer Dobrovoly & LaBardi PC quarterly newsletter, *Legal and Legislative Update*.

CLOSED SESSION, IF NEEDED: A motion was made by Trustee Doherty and seconded by Trustee

Nelligan to enter into closed session at 5:54 p.m. to discuss possible litigation under 5 ILCS 120/2 (c)(11) of the Open Meetings Act. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Doherty and Nelligan
NAYS: None
ABSENT: None

A motion was made by Trustee Lopez and seconded by Trustee Doherty to adjourn closed session at 6:07 p.m. and re-enter the regular meeting. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Doherty and Nelligan
NAYS: None
ABSENT: None

NEW BUSINESS (CONTINUED): *Portability Update – Glenn Tienstra:* The Board discussed Glenn Tienstra's appeal to the Board to waive the True Cost balance in the amount of \$100,836.12 due to the Fund and allow the transfer of 8 years, 3 months and 3 days of creditable service from Hazel Crest Police Pension Fund rather than the prorated amount of 5 years, 9 months and 22 days of creditable service that he remitted payment for. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to deny Glenn Tienstra's request, as it would breach the Board's fiduciary responsibility to the membership of the Fund. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Doherty and Nelligan
NAYS: None
ABSENT: None

ADJOURNMENT: A motion was made by Trustee Doherty and seconded by Trustee Nelligan to adjourn the meeting at 6:13 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for October 20, 2021 at 5:00 p.m.

Mary J McDonald
Board President or Secretary

Minutes approved by the Board of Trustees on 10-20-21

Minutes prepared by Amanda Secor, Pension Services Administrator, Lauterbach & Amen, LLP